MAULANA ABUL KALAM AZAD UNIVERSITY OF TECHNOLOGY, WEST BENGAL

(Formerly known as WEST BENGAL UNIVERSITY OF TECHNOLOGY) BF-142, Salt Lake City, Kolkata - 700 064

Tel. No.: (033) 2321-0731/2334-1014/1031

No. COE/Schedule/Even Sem /2017-18

To The Principal / Director of all affiliated Colleges of MAKAUT, WB/ Heads of the In-house Departments of MAKAUT, WB Sub: Notification and Important dates for Even Semester examinations 2017-18

The schedule of Even Semester examinations 2017-18 is specified below:

DETAILS	DATE
1. Filling up of the Examination Forms on-line by all eligible regular & backlog (UG and PG) BHSM 3 rd / BHMCT 5 th students through the website Last date of submission of hard copy Application Forms by the students to the Colleges – April 21, 2018 Subject to availability of website from the party.	April 11-19, 2018
2. Verification of the examination forms filled up online by the College authorities	April 11-23, 2018
3. Submission of the verified list of students duly certified by the Head of the Colleges/Institutes along with requisite Exam fees to be paid semester wise by Demand Draft to MAKAUT, WB (cash will not to be accepted). Exam fees are Rs 1200/- and Rs 1000/- for regular and backlog students respectively.	April 24 - 26, 2018 (within 3:30 pm)
4. Verification of question paper requirements sent by the College on the basis of Examination Forms filled up by the students and question paper requisitions.	April 24– May 07, 2018
5. Issue of admit Cards to be generated on line through the website The printed copy of the Admit Card must be verified and authenticated by the college authority. A recent pass port size photograph of the candidate is to be pasted in the marked area of the Admit Card.	May 04, 2018 onwards
6. Practical Examinations & Viva Voce (UG and PG) to be conducted by respective colleges in presence of external examiners.	May 10 – 16, 2018
7. Even Semester Theory Examinations for UG and PG programmes.	May 22 – June 9, 2018
8. Internal marks to be submitted on line & a hard copy is also to be provided by the Colleges/Institutes to the University (UG and PG programmes).	May 14 – 25, 2018 (online submission) May 28 - 31, 2018 (hard copy submission)

Kerider Ali Controller of Examinations (OSD.)